



House of Student Representatives

Elections & Regulations Committee

96th Student Body Election

Powers & Duties as a Student Body Officer

Programming Council Chair

- To serve as Executive Officer over Programming Council
- To preside over all meetings of Programming Council
- To appoint Programming Council executive officers as set forth in the Student Body Code.
- To serve on Intercom as the Programming Council representative
- To attend the weekly meetings of the House and report on the activities of Programming Council
- To coordinate all other actions of Programming Council
- To perform additional duties as set forth in the Student Body Code.



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Important Information

Contact Information:

Garyn Goldston
Elections & Regulations Chair
E-mail: g.goldston@tcu.edu
Phone: 469-348-3298 (Cell)

Upcoming Dates:

Tuesday, October 20 (5-8 PM)

Thursday, October 22 (7-8PM)

Tuesday, October 27 (5 PM)

Wednesday, October 28 (12:01 AM)

Thursday, November 5 (9:30–11PM)

Tuesday, November 10 (12:01 AM)

Wednesday, November 11 (Noon)

Thursday, November 12 (Noon)

Friday, November 13 (7 AM)

Thursday, November 12 (12:01 AM)

Thursday, November 12 (11:59 PM)

Monday, November 16 (7 AM)

Monday, November 16 (8 AM)

House Meeting (5-7PM) and 1st

Election Orientation (7-8PM)

2nd Election Orientation

Declaration of Intent Due

Campaign Period Begins

Candidate Info Tables in BLUU

Polls Open (my.tcu.edu)

Polls Close

Campaign Period Ends

Run-Off Campaign Period Begins

Expense Reports Due (for

candidates not involved in a

run-off)

All Campaign Materials

Removed (for candidates not

involved in a run-off)

Run-Off Polls Open

Run-Off Polls Close

Run-Off Campaign Period Ends

All Campaign Materials Removed

(for candidates involved in a run-off)

Expense Reports Due (for candidates

involved in a run-off)

*** ALL BOLD EVENTS ARE MANDATORY ***

Duties of a Candidate:

1. Attend one Election Orientation and one House meeting
2. Complete and submit a Declaration of Intent form
3. Obey all campaign rules
4. Submit detailed report of expenses and donations



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Who is Eligible to Run for Student Body Office?

All candidates must:

- Be full-time members of the undergraduate student body
- Have attended the university for a minimum of three full semesters
- Have attained a minimum cumulative GPA of 2.5
- Have served a minimum of one semester as a member of the Student Government Association

Presidential candidates must have:

- Completed or will have completed by the start of their term a minimum of sixty credit hours

Vice Presidential Candidates must have:

- Completed a minimum of forty-five credit hours

Treasurer Candidates must have:

- Completed a minimum of forty-five credit hours
- Completed a minimum of three hours of accounting courses with a minimum GPA of 2.5 in all accounting courses taken
- Been a member of the Finance Committee of the House or the Activities Funding Board or shall have been Director of Finance of Programming Council for a minimum of one semester

Programming Council Chair Candidates must have:

- Completed a minimum of forty-five credit hours



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Student Body Officer Campaign Rules Overview

1. Campaigning is “**any public action** initiated by either a candidate or a member of a candidate’s campaign staff **to persuade members of the student body to vote for or against one or more candidate.**”
2. **Unless there is a run-off, all campaigning must stop at noon on Wednesday, November 11, 2009.** Posters and other campaign materials must be removed by 7 AM on Friday, November 13, 2009.
3. **Posters may only be placed on stakes or university bulletin boards and they must be no larger than 520 square inches. Posters cannot be placed within five (5) feet of one another.** They may not be placed on windows, doors, walls, sidewalks, streetlights, benches or any other university property. **The number of posters for any candidate in any one building may not exceed five (5).**
4. **Campaigning is confined to the TCU campus (includes Grand Marc apartments).** If you want to campaign in residence halls, you must have permission of the respective hall director.
5. On days that the polls are open, **no campaigning of any kind is allowed within fifty (50) feet of a grouping of three (3) or more computers** (excluding residence halls).
6. All candidates organizing election rallies must notify the Elections & Regulations Chair at least forty-eight (48) hours before the event.
7. **Candidates cannot create their own voting booths.** Voting booths are defined as candidates, campaign staffs or staff surrogates soliciting votes with or support from any electronic devices which a student may cast a vote or access the polling portal.
8. **Candidates may spend no more than \$500 on their campaign.** In the event of a run-off, the spending limit is extended by \$100. All campaign materials will be charged against the spending limit at fair market value or actual cost, whichever is higher.
9. **Keep all receipts.** If any spending questions arise, the Elections & Regulations Chair may request a complete expense report including copies of receipts. If no receipts are provided, all items will be charged at fair market value.



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10. **Candidates must have the expressed written consent of TCU-affiliated individuals in order to use their image or words for the purpose of garnering votes for that candidate.** Endorsement Consent Forms, supplied by the Elections & Regulations Committee must be submitted to the Elections & Regulations Committee Chair before the images or words of said individuals can be used in campaigning.
11. **All Student Body Officer candidates are required to submit a statement of expenses and donations to the Elections & Regulations Chair.** These amounts must include the actual expenses plus fair market value of any donated materials or campaign aids. This statement shall be submitted to the Elections and Regulations Committee Chair by noon the day following the election.
12. **No unsolicited e-mails, phone calls, or mailings.** Candidates are permitted to ask for students' e-mail addresses in person. However, candidates cannot use TCU Announce or other mailing lists that are not created for the explicit purpose of campaigning.
13. **To be eligible to run, all candidates for student body office must pay a one hundred dollar (\$100) deposit,** in the form of check or money order (made payable to TCU), prior to the first day of campaigning to the Elections & Regulations Committee Chair. All deposits will be held in a secure location by SGA advisors.
14. **The full amount of the deposit will be refunded to the candidates that successfully follow all permissible campaign methods and election guidelines** no later than one week after the election date.
15. **If a campaign violation occurs, the amount of the fine imposed by the Elections & Regulations Committee will be deducted from the one hundred dollar (\$100) deposit before it is refunded back to the candidate.** In the event of a fine greater than the deposit, the Elections & Regulations committee may choose to retain the entire amount of the deposit and impose further fines and sanctions as deemed necessary by the Student Body Code.
16. **Candidates may not enter office until all fines have been paid.**
17. **Student organizations may only assist in garnering votes for a candidate by means of endorsement.** An Endorsement Consent Form, supplied by the Elections & Regulations Committee, must be filled out in its entirety by the leadership of an organization and submitted to



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the Elections & Regulations Chair before public disclosure of the endorsement.

- 18. Student organizations may only utilize the free services offered by any TCU-affiliated, student-run publication or news medium to announce the endorsement of a candidate.**
- 19. Candidates must submit to the Elections and Regulations Chair a complete list of campaign staff members before the campaign period starts. All members of campaign staff must attend one Election orientation. Candidates are responsible for the actions of their staffs.**
- 20. Candidates can use paid advertising in the Skiff, TCU News Now, Facebook, or any other media outlet. Candidates can also set up a web site for their campaign.**

**These rules are not comprehensive.
The final authority is the Student Body Code Election Code!**



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Fair Market Values

The following prices are in effect for all campaign expenses. Candidates must use the following prices for their expense report.

8½" x 11" Black and White Copy	\$0.08/side
8½" x 11" Color Copy	\$0.49/side
11" x 17" Black and White Copy	\$0.17/side
11" x 17" Colors Copy	\$0.79/side
Lamination	\$0.25/sheet
White T-Shirt, 1 Color Print, Front & Back	\$5.50 each
White T-Shirt with Manual Writing <i>(Supplies used to color or write on shirts must be listed separately)</i>	\$2.00 each
Wooden Stake	\$0.35 each
Metal Stake	\$2.00 each
Web Site Design (by another person)	\$21.00 each
Outside of TCU Web Space	\$9.00 each
TCU Web Space	Free

Copier Usage

The use of departmental copier codes (e.g. codes provided to committee chairs and other SGA officers) for campaign purposes is strictly prohibited and will be considered a violation of the Code of Ethics.



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Declaration of Intent to Run for PROGRAMMING COUNCIL CHAIR

I, _____, hereby declare that I am running for the office of Student Body Chair of Programming Council at Texas Christian University for the term beginning January 1, 2010, and ending December 31, 2010.

By initialing below, I acknowledge the following:

1. ___ I am currently a full-time, undergraduate student and will maintain full-time, undergraduate student status throughout my term.
2. ___ I will have attained a minimum cumulative GPA of 2.5 at the time of taking office.
3. ___ I will have attended Texas Christian University for a minimum of three (3) full semesters (not counting summers) at the time of taking office.
4. ___ I will have completed a minimum of forty-five (45) credit hours at the time of taking office.
5. ___ I have read and fully understand the provisions set forth in Title 7 of the Student Body Code (the "Election Code").
6. ___ I agree to abide by all the rules set therein and to contact the Elections & Regulations Chair with any questions about requirements or restrictions that are unclear to me.
7. ___ I recognize that the Elections & Regulations Committee performs a regulatory role during the campaign.



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8. ___ I understand that the rules set in the Election Code are binding and that any violation of the Code will result in action being taken against me.

9. ___ I agree to contact the Elections and Regulations committee if I see or hear of any possible violations of the Election Code.

This Declaration of Intent must be submitted to the Elections and Regulations Chair's mailbox in the SGA office by 5:00 PM on October 27, 2009.

Signed: _____

Date: _____